



# My SKILLSfuture

User Guide on 'Know Yourself'  
(Secondary)

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### 3 SKILLS CONFIDENCE

<p>1. Click on <b>Get Started</b> under <b>Skills Confidence</b>.</p>	
<p>2. The <b>Skills Confidence</b> tool consists of 12 sets of <b>Questions</b> with each set having 6 statements.</p> <p>Indicate your confidence of <b>Cannot do at all</b> to <b>Completely certain can do</b> via two ways:</p> <ul style="list-style-type: none"> <li>• <b>Classic</b> – Click on the scale</li> <li>• <b>Drag and Drop</b> – Click and drag the icon</li> </ul>	
<p>3. Click <b>Next</b> to lead you to the next statement. Click <b>Previous</b> to go back to the previous question.</p>	

<p>The next question is highlighted.</p>	
<p>4. After you have completed the tool, the <b>Results</b> will be displayed, including your Holland Personality types.</p> <p><b>Holland Personality types:</b></p> <ul style="list-style-type: none"> <li>Expressed as a three-letter Holland Code, such as RCE, SEA, IER, etc.</li> <li>The <b>first letter</b> describes your highest Holland Code and interests</li> <li>The <b>second and third letters</b> describe interests and personality characteristics in descending order from the highest interest area to the lowest interest area</li> <li>Scored by low, medium, and high on a scale from 1 – 100 with Low (1 – 28), Medium (29 – 63) and High (64 – 100)</li> </ul>	
<p>5. Click on <b>Job Role Match for Holland Code</b> to see the <b>Matching Job Roles</b> for your Holland Code.</p>	

You can also view **Suitable Job Roles and Related Industries** that match your Holland Code.

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### Matching Job Roles

Search Job Roles by Career Interests

The six career interest types are Realistic (R), Investigative (I), Artistic (A), Social (S), Enterprising (E), and Conventional (C). Select the first 3 letters identified as your interest. Place them in any preferred order to generate a list of job roles for further exploration.

Artistic Realistic Investigative

Show Matching Job Roles

#### Matching Job Roles:

- Planner
- 3D Animator
- 3D Modeler
- Architect
- Commercial Artist
- Composer
- Graphic Designer
- Retail Merchandiser
- Landscape Architect
- Landscape Designer
- Landscape Manager (Landscape Design & Construction)
- Landscape Operations Officer
- Landscape Technician
- Lighting Artist
- Model Maker
- Park Manager
- Parks Officer

6. Click on a job role to view the details of the job.

Example: Click on the “Architect” job role.

The **Job Roles Detail** page is displayed in a new browser window.

**Architect**

**Job Role Key Information**

Alternate Job Title	Design Architect
Sub-Industry	Architecture
Track	Architecture
Fields of Study	Architecture
Qualification	Bachelor's Degree or Equivalent
Monthly Salary (25th to 75th percentile)*	\$4,750.00 - \$7,500.00

\*The range of salary are aggregated from public and private sources and provide a general reference guide based on information current as of 2016.

**Job Role Description**

The Architect (Design Architect) plans, designs and leads the construction of buildings and other infrastructure. He/She helps prepare project details and drawings for the clients. He/She takes into account the needs of clients, purposes of construction and the clients' budgets. He/She advises the clients on project execution and oversees the quality and progress of work done. This includes arranging contracts between clients and builders. He/She also visits construction sites to ensure work is properly done. He/She discloses any problems. He/She keeps in contact with people from Government departments and private companies. He/She acts on behalf of the clients to contact other parties involved in the project.

He/She works alongside other professionals such as engineers or quantity surveyors. At times, overtime and weekend work may be needed to meet project deadlines.

**Tasks**

- Accountable for the clients' needs and purposes of construction.
- Advise the clients on project execution.
- Arrange contracts between clients and builders.
- Be responsible for the design of the building and the materials used.
- Help to ensure the building project meets the clients' budget.
- Oversee any construction problems that may occur, as well as connecting with people from Government departments and private companies.
- Oversee the progress and quality of the work on-site.
- Prepare project details and drawings for clients.

**Compatibility**

R	50
I	51
A	50
S	67
E	95
C	50

Legend:   
■ Your Career Interests   
■ This Job Role's Interest Type

**Career Progression Pathway**

**Course / Programme Listing**

- DIPLOMA IN DESIGN (LANDSCAPE AND ARCHITECTURES) NAN YANG ACADEMY OF FINE ARTS
- LANDSCAPE DESIGN & HORTICULTURE Ngee Ann Polytechnic
- SUSTAINABLE URBAN DESIGN & ENGINEERING Ngee Ann Polytechnic
- DIPLOMA IN INTERIOR ARCHITECTURE